

PICKAWAY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
2026 Annual Organizational Meeting Agenda
January 15, 2026
Pickaway County Board of Developmental Disabilities
200 East High Street, Circleville, OH 43113

CALL TO ORDER:

LaDonna Edwards	Excused	Jennifer Rainey-Agresti	Present
Michelle Gifford	Present	Jeannett Rhoads	Present
Beth Kim	Present	Judy Wolford	Present
Cara Layne	Present		

INTRODUCE GUESTS: Marie Wilbanks, Amanda Knotts, Bryston McKnight, Heather Foll, Aimee Roberts, Amanda Fay, Delaney Knox, Kathleen Carlson, Allison Roberts, James Roberts, Jade Raines, Shannon Maynard, Ted Maynard

POINT of IMPACT: Allison Roberts and Shannon Maynard are recognized for their outstanding efforts as Direct Support Professionals.

ELECTION OF OFFICERS
Nominations

- President: Cara Layne**
- Vice-President: Jennifer Rainey-Agresti**
- Secretary: Beth Kim**

Nomination of slate by: **Jeanett Rhoads**
 Seconded by: **Judy Wolford**
 Motion to close nominations by: **Jennifer Rainey-Agresti**
 Seconded by: **Judy Wolford**

BOARD ACTION ORG 26-01
 Vote: **Passed Unanimously**

ESTABLISH THE DATE, TIME, AND PLACE OF THE 2026 REGULAR BOARD MEETINGS:

- Thursday, February 26, 2026** - PCBDD Administration Offices
- Thursday, March 26, 2026** - PCBDD Administration Offices
- Thursday, April 23, 2026** - PCBDD Administration Offices
- Thursday, May 28, 2026** - PCBDD Administration Offices
- Thursday, June 25, 2026** - PCBDD Administrative Offices
- Thursday, July 23, 2026** - PCBDD Administration Offices
- Thursday, August 27, 2026** - PCBDD Administration Offices
- Thursday, September 24, 2026** - PCBDD Administration Offices
- Thursday, November 19, 2026** - PCBDD Administration Offices
- Thursday, December 10, 2026** - 5:00 PM, to be determined

BOARD ACTION ORG 26-02 Approve the meeting schedule. All meetings will commence at 6:00 PM, with the Ethics Committee meeting at 5:55 PM, as needed. A canceled board meeting may be rescheduled by the authority of the Board president or a special meeting called by the Board president. Board meeting locations or times may be changed contingent upon proper public notification.

Motion by:	Jennifer Rainey-Agresti	Second by:	Michelle Gifford
Discussion:	Board Member In-Service will take the place of the normal June meeting	Vote:	Passed Unanimously

ADOPTION OF THE MISSION, VISION, and 4 KEYS OF SERVICE.

BOARD ACTION ORG 26-03 Adopt the Mission, Vision, and 4 Keys of Service for 2026.

Motion by:	Beth Kim	Second by:	Michelle Gifford
Discussion:		Vote:	Passed Unanimously

ADOPTION OF THE CONTINUITY OF OPERATIONS PLAN FOR 2026.

BOARD ACTION ORG 26-04 Adopt the Continuity of Operations Plan for 2026.

Motion by:	Jennifer Rainey-Agresti	Second by:	Michelle Gifford
Discussion:		Vote:	Passed Unanimously

ADOPTION OF BOARD POLICIES

This action is to adopt all existing policies for the 2026 calendar year with the understanding that any policy may be amended by board action at any regularly scheduled or special board meeting during the calendar year.

BOARD ACTION ORG 26-05 Adopt all existing policies and board procedures effective immediately. Any policy or board procedure may be amended during the year with proper board action at a regular or special board meeting.

Motion by:	Beth Kim	Second by:	Michelle Gifford
Discussion:		Vote:	Passed Unanimously

ADOPTION OF DESCRIPTION OF SERVICES AND SUPPORTS

BOARD ACTION ORG 26-06 Adopt Description of Services and Supports 2026

Motion by:	Michelle Gifford	Second by:	Jennifer Rainey-Agresti
Discussion:		Vote:	Passed Unanimously

APPROPRIATE THE NONFEDERAL SHARE OF THE MEDICAID EXPENDITURES

BOARD ACTION ORG 26-07

Appropriate \$2,500,000.00 for the nonfederal share of the Medicaid expenditures as required of the county board in sections 5126.059 and 5126.051 of the Ohio Revised Code. Furthermore, the payment of the nonfederal share represents an ongoing financial commitment of the county board.

Motion by:	Michelle Gifford	Second by:	Beth Kim
Discussion:		Vote:	Passed Unanimously

ADOPTION OF TABLE OF ORGANIZATION AND APPROVAL OF POSITIONS

BOARD ACTION ORG 26-08

Motion to adopt the current table of organization, approve current positions for employment for the 2026 calendar year, and authorize the superintendent to fill any vacated position. The superintendent may recommend abolishing any position,

proposing a new position, or making significant changes to a position at any time if appropriate. Any recommendations require board action.

Motion by:	Michelle Gifford	Second by:	Judy Wolford
Discussion:	Approved with update to remove Morgan Van Dellen from Table of Organization.	Vote:	Passed Unanimously

ESTABLISHMENT OF BOARD COMMITTEES and/or COUNCILS

BOARD COMMITTEES

Program/Personnel: Cara Layne, Jennifer Rainey-Agresti, Jeanette Rhoads
 Policy/Finance: Judy Wolford, Beth Kim, Jeanette Rhoads
 Buildings & Grounds/Transportation: Michelle Gifford, LaDonna Edwards, Cara Layne
 Ethics Council: Judy Wolford, Beth Kim, Cara Layne
 Sport Committee: Beth Kim, LaDonna Edwards, Michelle Gifford

BOARD COUNCILS

Behavior Support/Human Rights (Representatives on a shared-county committee):
Amanda Knotts, Michelle Gifford, Morgan Ramey, Elieta Vedder, Melissa Woodgeard, and Bryston McKnight.

Reaching Beyond Gift Committee **Board President, LaDonna Edwards, Jennifer Rainey-Agresti, and Amanda Fay** (Board employee in a non-direct service position appointed by the superintendent)

BOARD ACTION ORG 26-09 Approve board appointments to committees and councils.

Motion by:	Jennifer Rainey-Agresti	Second by:	Michelle Gifford
Discussion:		Vote:	Passed Unanimously

ONGOING FUNDRAISING AND SOLICITATION ACTIVITIES

The Pickaway County Board of Developmental Disabilities shall authorize ongoing fundraising and solicitation for Reaching Beyond accounts already established for 2026. Fundraising activity for additional categories shall require board approval. Specific fundraising events beyond established and ongoing activities require the superintendent or the superintendent-designated outreach committee approval.

BOARD ACTION ORG 26-09 Approve Ongoing Fundraising and Solicitation for Reaching Beyond Funds (Residential, General Gift, FAME, and FANS Network Funds). The superintendent may approve a fundraising event sponsored by an outside agency without board action. The superintendent may accept donations on behalf of the Board but has the authority to defer the acceptance of any donation pending board approval.

Motion by:	Jennifer Rainey-Agresti	Second by:	Jeanett Rhoads
Discussion:		Vote:	Passed Unanimously

ADJOURNMENT OF ORGANIZATIONAL MEETING

The meeting adjourned at 6:40 PM.
 Minutes approved by Board Action #26-07 on February 26, 2026

Signed by:

73C817D4B1E8409...
Board President or Presiding Officer

3/9/2026
Date

Signed by:

EB32CFEF0481485...
Board Secretary

3/12/2026
Date

Signed by:

6D603CAFC0A94E1...
Superintendent

3/11/2026
Date

2026 Board Committees:

Program/Personnel: *Jennifer Rainey-Agresti, Cara Layne, Jeannett Rhoads*

Policy/Finance: *Beth Kim, Jeannett Rhoads, Judy Wolford*

Buildings & Grounds/Transportation: *LaDonna Edwards, Cara Layne, Michelle Gifford*

Ethics Council: *Beth Kim, Cara Layne, Judy Wolford*

Sport Committee: *LaDonna Edwards, Beth Kim, Michelle Gifford*

Reaching Beyond Gift Committee: *Cara Layne, Jennifer Rainey-Agresti, LaDonna Edwards, Amanda Fay*