

PICKAWAY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

**REGULAR MEETING AGENDA**

October 23, 2025

Pickaway County Board of Developmental Disabilities

200 East High Street, Circleville, OH 43113

CALL TO ORDER: Cara Layne, President, called to order the Regular October meeting of the Pickaway County Board of Developmental Disabilities at 6:00 PM with a role call.

LaDonna Edwards:	Present	Jennifer Rainey-Agresti	Present
Michelle Gifford	Present	Jeannett Rhoads:	Present
Beth Kim	Excused	Matthew Tootle:	Excused
Cara Layne	Present		

INTRODUCE GUESTS: Marie Wilbanks, Amanda Fay, Bryston McKnight, Justine Pontius, Delaney Knox, Heather Foll, Amanda Knotts, Jade Raines, Travis Dresbach, Donna Layne

COMMENTS FROM THE FLOOR:

None

APPROVAL OF MINUTES

Approval of Minutes: Regular Meeting September 25, 2025 Meeting Minutes.

**Board Action #25-54 Approve Minutes of the Regular Meeting September 25, 2025**

<b>Motion by:</b>	<b>Jennifer Rainey-Agresti</b>	<b>Second by:</b>	<b>Michelle Gifford</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passed Unanimously</b>

FINANCIAL REPORTS

Approval to File Financial Report: Financial Report.

**Board Action #25-54 Approval to File Financial Report.**

<b>Motion by:</b>	<b>Jeannett Rhoads</b>	<b>Second by:</b>	<b>LaDonna Edwards</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passed Unanimously</b>

Approval to File Voucher Lists: VOUCHER LISTS (All vouchers available in the office for review)

**Board Action #25-55 Approval to File Voucher List for Vouchers since the last Board Meeting**

<b>Motion by:</b>	<b>Michelle Gifford</b>	<b>Second by:</b>	<b>Jennifer Rainey-Agresti</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passed Unanimously</b>

COMMITTEE REPORTS

Policy/Finance Committee will be called in November

Ethics Committee will receive a request via email

UNFINISHED BUSINESS:

None

NEW BUSINESS

Board Policy Chapter 9: Health Insurance Portability and Accountability Act (HIPAA): First reading of Board Policy Chapter 9: Health Insurance Portability and Accountability Act (HIPAA).

**No Action Needed.**

Approve Amended Contract with G5 Industries LLC: With increased emphasis to maximize service impact through the use of assistive technology and remote supports, I am requesting that the Board approve an amended contract with G5 Industries to meet this need.

**Board Action #25-56 Approve Amended Contract with G5 Industries, LLC.**

<b>Motion by:</b>	<b>Jennifer Rainey-Agresti</b>	<b>Second by:</b>	<b>Michelle Gifford</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passed Unanimously</b>

SUPERINTENDENT'S REPORT

Budget Update

- Budget Commission meeting review
- Awaiting response to request for full collection on 2002/2003 levy and no collection on 1992/1993 and 2002/2003

Department Updates

- SSA Department: hosted a successful Employment Banquet; is currently planning for the upcoming accreditation in November; is starting a Facebook group for family members
- Community Connections: Momentum Refresh usage at the 2025 Circleville Pumpkin Show is up 223% from last year

Early Intervention Pickaway Comments

- Early Intervention staff received outstanding survey comments

Enrollment Status Report September 2025

August 2025 Community Report

Herald Article: City Council Covers a Few Important Topics

'Thank You' note from Kinley A for purchase of 2025 4-H animal project

OTHER BUSINESS

Absorb additional staff costs for health insurance increases, as determined for 2026 rates: Costs for insurance rates are increasing by 11% overall, with plan increases for staff between \$60 and \$100, monthly.

**Board Action #25-57 Absorb additional staff costs for health insurance increases, as determined for 2026 rates.**

<b>Motion by:</b>	<b>Jennifer Rainey-Agresti</b>	<b>Second by:</b>	<b>Michelle Gifford</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passed Unanimously</b>

ADJOURNMENT

The meeting adjourned at 6:52pm

Minutes approved by Board Action #25-58 on December 11<sup>th</sup>, 2025

Signed by: Cara Layne 12/12/2025  
73C817D4B1E8409...  
Board President or Presiding Officer Date

Signed by: Jeannett Rhoads 2/2/2026  
B-AR4932A2082C419...  
Board Secretary Date

Signed by: [Signature] 2/2/2026  
6D683GAFCA94E1...  
Superintendent Date

---

**2025 Board Committees:**

Program/Personnel: *Jennifer Rainey-Agresti, Cara Layne, Jeannett Rhoads*

Policy/Finance: *Beth Kim, Jeannett Rhoads, Matthew Tootle*

Buildings & Grounds/Transportation: *LaDonna Edwards, Matthew Tootle, Michelle Gifford*

Ethics Council: *Beth Kim, Cara Layne, Matthew Tootle*

Sport Committee: *LaDonna Edwards, Jennifer Rainey-Agresti, Michelle Gifford*

Reaching Beyond Gift Committee: *Cara Layne, Matthew Tootle, LaDonna Edwards, Amanda Fay*

