

PICKAWAY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
REGULAR MEETING AGENDA
 January 15, 2026
 Pickaway County Board of Developmental Disabilities
 200 East High Street, Circleville, OH 43113

CALL TO ORDER:

LaDonna Edwards:	Excused	Jennifer Rainey-Agresti	Present
Michelle Gifford	Present	Jeannett Rhoads:	Present
Beth Kim	Present	Judy Wolford	Present
Cara Layne	Present		

INTRODUCE GUESTS: Marie Wilbanks, Amanda Knotts, Bryston McKnight, Heather Foll, Aimee Roberts, Amanda Fay, Delaney Knox, Kathleen Carlson, Jade Raines

COMMENTS FROM THE FLOOR: None

APPROVAL OF MINUTES

Approval of Minutes: Regular December 11, 2025 Meeting.

Board Action #26-01 Approve Minutes of the Regular December 11, 2025 Meeting

Motion by:	Jeannett Rhoads	Second by:	Beth Kim
Discussion:		Vote:	Passed Unanimously

FINANCIAL REPORTS

Approval to File Financial Report: Financial Report.

Board Action #26-02 Approval to File Financial Report.

Motion by:	Michelle Gifford	Second by:	Beth Kim
Discussion:		Vote:	Passed Unanimously

Approval to File Voucher List: VOUCHER LIST (All vouchers available in the office for review)

Board Action #26-03 Approval to File Voucher List for Vouchers since the last Board Meeting

Motion by:	Beth Kim	Second by:	Michelle Gifford
Discussion:		Vote:	Passed Unanimously

COMMITTEE REPORTS

Ethics Committee: Lindy Barthelmas

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve the Ohio Public Employees Annual Conversion Plan: I am requesting the Board adopt a plan for the conversion of sick leave and vacation leave to cash for leave that is accrued but not used during the calendar year and is considered earnable salary (see OPERS Annual Conversion Plan). These earnings are earnable salaries on which employee and employer contributions shall be remitted to OPERS. This plan would be another benefit and support employee retention.

Board Action #26-04 Approve the Ohio Public Employees Annual Conversion Plan.

Motion by:	Jennifer Rainey-Agresti	Second by:	Michelle Gifford
Discussion:		Vote:	Passed Unanimously

Approve membership in the Ohio Provider Resources Association: I recommend PCBDD renew its membership with the Ohio Provider Resources Association at the Public Entity Level 2. The purpose of membership is to gain knowledge of the challenges and enhance our partnership with providers. This is a valuable resource for PCBDD's provider liaison. Level 2 membership dues are \$3,000 annually.

Board Action #26-05 Approve membership in the Ohio Provider Resource Association, Public Entity Level 2.

Motion by:	Judy Wolford	Second by:	
Discussion:		Vote:	Died for Lack of Second

Approve Then and Now Resolution: Currently, Then and Nows be signed by the Board prior to processing. I am asking the Board to approve a resolution to allow the Superintendent and Business Manager to sign and approve Then and Nows as they arise. This will decrease late payments and increase efficiency.

Board Action #26-06 Approve resolution to allow the Superintendent and Business Manager to approve Then and Nows as they arise.

Motion by:	Michelle Gifford	Second by:	Jennifer Rainey-Agresti
Discussion:		Vote:	Passed Unanimously

SUPERINTENDENT'S REPORT

- Accreditation Certificate
- Accreditation Report
- Department Reports
 - Working on plan of correction
 - Streamlining the OISP process
 - IT and AI training for staff
 - In the process of hiring two new SSA's
- Enrollment Status Report January 2026
- December 2025 Community Report
- OACB Policy Brief – 2025 Year in Review

OTHER BUSINESS

TipCo Automated Systems will present a demonstration of EVA Technology at the February Board Meeting.


ADJOURNMENT

The meeting adjourned at 7:32 PM.

Minutes approved by Board Action #26-08 on February 26, 2026

Signed by: 
73C817D4B1E8409
Board President or Presiding Officer
3/9/2026
Date

Signed by: 
EB32CFEF0481485...
Board Secretary
3/12/2026
Date

Signed by: 
6D603CAFC0A94E1...
Superintendent
3/11/2026
Date

2026 Board Committees:

Program/Personnel: *Jennifer Rainey-Agresti, Cara Layne, Jeannett Rhoads*

Policy/Finance: *Beth Kim, Jeannett Rhoads, Judy Wolford*

Buildings & Grounds/Transportation: *LaDonna Edwards, Cara Layne, Michelle Gifford*

Ethics Council: *Beth Kim, Cara Layne, Judy Wolford*

Sport Committee: *LaDonna Edwards, Beth Kim, Michelle Gifford*

Reaching Beyond Gift Committee: *Cara Layne, Jennifer Rainey-Agresti, LaDonna Edwards, Amanda Fay*