

PICKAWAY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
REGULAR MEETING AGENDA
 July 24, 2025
 Pickaway County Board of Developmental Disabilities
 200 East High Street, Circleville, OH 43113

CALL TO ORDER: Cara Layne, President, called to order the Regular July meeting of the Pickaway County Board of Developmental Disabilities at 6:01 PM with a role call.

LaDonna Edwards:	Present	Jennifer Rainey-Agresti	Present
Michelle Gifford	Present	Jeannett Rhoads:	Present
Beth Kim	Present	Matthew Tootle:	Present
Cara Layne	Present		

INTRODUCE GUESTS: Diane Eleyet, Courtney Trimble, Ashley Cradlebaugh, Kasady Rooker, Stella Rooker, Dani Bludnick, Emily Bludnick, Carolyn Straley, Kathleen Carlson, Jordan Olivares, Travis Dresbach, Bryston McKnight, Amber Wickstrom, Heather Foll, Aimee Roberts, Amanda Knotts, Amanda Fay, Marie Wilbanks

COMMENTS FROM THE FLOOR: None

POINT OF IMPACT: DSPs Diane Eleyet, Courtney Trimble and Ashley Cradlebaugh were recognized for their exceptional services. Kasady Rooker spoke about her personal experience with her provider, Carolyn Straley recognized Courtney Trimble, and Amanda Knotts read a statement of gratitude prepared by Emily and Dani Bludnick.

APPROVAL OF MINUTES

Approval of Minutes: Regular Meeting May 22, 2025.

Board Action #25-36 Approve Minutes of the Regular Meeting May 22, 2025

Motion by:	Jennifer Rainey-Agresti	Second by:	Matthew Tootle
Discussion:		Vote:	Passed Unanimously

FINANCIAL REPORTS

Approval to File Financial Report: Financial Report.

Board Action #25-37 Approval to File Financial Report.

Motion by:	Michelle Gifford	Second by:	Beth Kim
Discussion:	June date is limited and is still being reviewed. Delay caused by the shutdown at the Auditor's office. More will be available in August.	Vote:	Passed Unanimously

Approval to File Voucher Lists: VOUCHER LISTS (All vouchers available in the office for review)

Board Action #25-38 Approval to File Voucher List for Vouchers since the last Board Meeting

Motion by:	Jennifer Rainey-Agresti	Second by:	Matthew Tootle
-------------------	--------------------------------	-------------------	-----------------------

Discussion:	Many June vouchers were delayed due to the shutdown at the Auditor's office. More will be discussed in August.	Vote:	Passed Unanimously
--------------------	---	--------------	---------------------------

COMMITTEE REPORTS

Ethics Committee: The Ethics Committee approved a review on behalf of Madolyn Miller.

UNFINISHED BUSINESS: None

NEW BUSINESS

Board Policy 4.2.1: Eligible Individuals Policy: Early Intervention: First reading of updated Board Policy 4.2.1.
No Action Needed.

Board Policy 4.15: Eligible Individuals Policy: Fundraising Requests: First reading of the new Fundraising Requests Board Policy 4.15.
No Action Needed.

Board Policy 3.3: Service and Support Administration: Major Unusual Incidents and Unusual and Incidents to Ensure Health, Welfare, and Continuous Quality Improvement: First reading of updated Board Policy 3.3.
No Action Needed.

PCBDD 2026 Draft Budget: First reading of the Board's budget for 2026.
No Action Needed.

Increase the hours of Educational Aides/Transition Mentors: The Educational Aides/Transition Mentors have already established a need for additional hours. I am proposing that they transition to 12-month employees which increases days worked from 200 per calendar year to 260. I am requesting this change now so nine-month spread pay does not need to be calculated.

Board Action #25-39 Approve a 260-day work year for Educational Aide/Transition Mentor.

Motion by:	Michelle Gifford	Second by:	Jennifer Rainey-Agresti
Discussion:		Vote:	Passed Unanimously

Approve a one-time early-retirement buyout for employees: I am requesting approval for a one-time buyout, to extend to the end of the year, for employees who are within a one-year window of retirement.

Board Action #25-40 Approve a one-time early-retirement buyout through the end of 2025 for employees who are within a one-year window of retirement.

Motion by:	Jennifer Rainey-Agresti	Second by:	Matthew Tootle
Discussion:		Vote:	Passed Unanimously

SUPERINTENDENT REPORT

Department Updates

- Jordan Olivares discussed movement with the Pickaway County Advocacy program. They are continuing their efforts in expanding the blue envelope program. This program is designed to assist local law enforcement agencies when handling persons with developmental disabilities. They have connected with nearly 60 counties in Ohio and have distributed over 20,000 blue envelopes.
- The Pickaway County Advocacy program is collaborating with the Ross County Advocacy program to help network and discuss ideas for new topics.
- They are also involved with the Ramp Initiative Project

Enrollment Status Report July 2025

June 2025 Community Report

Advocacy Newsletter July 2025

SOCOG Newsletter

Early Intervention compliance report

New account numbers – Auditor's Chart

2025 Pickaway County Fair communication

OTHER BUSINESS: None

ADJOURNMENT

The meeting adjourned at 7:15 PM.

Minutes approved by Board Action #25-41 on August 28th, 2025

Signed by:	
<u>Cara Layne</u>	<u>9/4/2025</u>
73C81704B1E8409 Board President or Presiding Officer	Date
Signed by:	
<u>Jeannett Rhoads</u>	<u>9/4/2025</u>
07433492905109 Board Secretary	Date
DocuSigned by:	
<u>Marie Wilbanks</u>	<u>9/4/2025</u>
5094115004511... Superintendent	Date

2025 Board Committees:

Program/Personnel: Jennifer Rainey-Agresti, Cara Layne, Jeannett Rhoads

Policy/Finance: Beth Kim, Jeannett Rhoads, Matthew Tootle

Buildings & Grounds/Transportation: LaDonna Edwards, Matthew Tootle, Michelle Gifford

Ethics Council: Beth Kim, Cara Layne, Matthew Tootle

Sport Committee: LaDonna Edwards, Jennifer Rainey-Agresti, Michelle Gifford

Reaching Beyond Gift Committee: Cara Layne, Matthew Tootle, LaDonna Edwards, Amanda Fay